

Editing Request Submission Form

Please fill this form out completely to submit a request for paper/proposal/thesis/dissertation/etc. editing.

1. What is your name?

2. What is the nature of your editing request?

Proposal

Journal Article

Thesis/Dissertation

Other

If you have selected other, please describe:

3. What is the title of your submission?

4. What is the due date of your submission?

5. Please indicate the date you would like to receive your edits by:

6. Are you the principle investigator or primary author of your submission?

Yes

No

If you have selected no, please describe:

Edit requests should be submitted 3-5 days before the item is due, depending on its complexity.

Proposals take precedence over all other work, which may delay the edits for your item.

The editor will make every effort to ensure all items are completed by the due date required.

Workflow:

1. Author to send Submission form, guidelines for submission (must be in document form, no links), AND copy of item to be edited. Item must be in .pdf, .doc, or docx format. ***If you do not get a response back within 24 hours, please contact the editor.***
2. Editor will return item with first round of edits to author.
3. Zoom meeting (strongly suggested) between author and editor.
4. Second round of edits, and other items as needed.

For questions concerning completion of the form, submission of the form, or any other questions, please contact Dr. Anna Crowell at anna.crowell@und.edu.

Click the button below to submit your form. Remember to attach all items to the email generated when "SUBMIT!" is clicked. If a dialog box appears, click the button to use 'Default Email Program.'



SUBMIT!