I am enrolled in classes, now what do I do?

☐ **Order textbook**
  - You can order your books online at [www.undbookstore.com](http://www.undbookstore.com)

☐ **Tuition and fees**
  - Tuition and fees will show up in your Campus Connection financials about one month prior to classes starting.
  - Tuition and fees for any engineering and chemistry courses offered distance is based on residency, plus an additional $170 per credit hour access fee for courses and $270 access fee for labs: [http://distance.und.edu/degree/about/?id=mechengineer&page=855](http://distance.und.edu/degree/about/?id=mechengineer&page=855)
  - There is a Professional Program Fee of $25 per credit hour up to a maximum of $300 per semester charged to any student that is majoring in engineering.

☐ **Blackboard**
  - Access to Blackboard, [www.online.und.edu](http://www.online.und.edu), is given one week prior to classes beginning up to the first day of classes.
  - Within your course Blackboard site you will find links for: Syllabus, Assignments, Exams, Tech Support, Tegrity Classes.

☐ **Setting up a proctor**
  - Set up your proctor within each of your course Blackboard sites in the first week of classes.
  - Submit proctor information under the Exams menu tab in your course Blackboard site.
  - Proctoring policy: [http://distance.und.edu/currentstudent/termcourse/?page=1162](http://distance.und.edu/currentstudent/termcourse/?page=1162)

☐ **View your course lectures**
  - All engineering and chemistry courses have recorded lectures. They are recorded as they take place on-campus and then posted to the web within a few minutes of class being over for our distance students to either stream or download.
  - View the lectures by clicking on the Tegrity Classes menu tab.
  - Tutorials for watching the lectures can be found at: [http://und.edu/tech-support/students/tegrity.cfm](http://und.edu/tech-support/students/tegrity.cfm)

☐ **Need to drop or withdraw from courses?**
  - **Drop** – you are in more than one course and need to drop one of them. You can drop through Campus Connection.
  - **Withdraw** – you need to be removed from all courses you are enrolled in. Complete the online withdrawal form: [https://apps.und.edu/forms/registrar/cancellation-slash-withdrawal-spring-2013.cfm](https://apps.und.edu/forms/registrar/cancellation-slash-withdrawal-spring-2013.cfm). If you plan to withdraw do **NOT** drop any courses through Campus Connection.
  - For drop/withdrawal policies see Student Account Services web site: [http://und.edu/finance-operations/student-account-services/withdrawal.cfm](http://und.edu/finance-operations/student-account-services/withdrawal.cfm)